**School Name:** Queens International Secondary School

**District:** 24

**School Site:** 976 Seneca Ave, Ridgewood, NY 11385

**Send Cover Letter, Resume, and Portfolio to:** [Edemchak@schools.nyc.gov](mailto:Edemchak@schools.nyc.gov)

**POSITIONS**

Social Worker

**DESCRIPTION**

**Queens International Secondary School** is a new district 6-12 school that will open in Fall 2025 with both 6th grade and 9th grade classes. The school, in partnership with the Internationals Network for Public Schools, serves a student population of Multilingual Learners. The mission of Queens International Secondary School is to build uponstudents’ talents and diverse cultural backgrounds to cultivate an inclusive, collaborative, and academically nourishing learning community that prepares students for lifelong success and learning.

Students enter our school possessing cultural resources, individual talents, and impressive understandings of their own and their families’ experiences, regardless of their prior academic experiences. At Queens International 6-12, we believe that it is our collective responsibility to create a heterogeneous and empathetic learning community where the abilities of our Multilingual Learners and their potential for academic and personal achievement are celebrated. Through projects that elevate real-world applications and opportunities for career & college exploration, our students are immersed in language-rich classrooms that support the deepening of students’ critical thinking skills, the elevation of student voice, and ultimately engagement in the global society.

We are looking for social workers with a commitment to educating the whole child and integrating social emotional learning. Additionally, we are looking for social workers with a commitment towards supporting newcomer multilingual learners and their families.

In late August 2025, school staff is encouraged to attend a one-day retreat and a 1.5-week Summer professional development institute. Staff is also encouraged to participate and /or teach in after-school programs to provide students with additional opportunities for enrichment and/or academic and social support. We are committed to professional development during the day. Such activities may include participation in interdisciplinary team meetings, professional development and steering committees.

*Advance notice of dates will be supplied, and those who participate will be compensated according to the terms of the UFT contract. Staff participation in these activities is voluntary, although strongly encouraged, as they are very important to the development of the school.*

**ELIGIBILITY REQUIREMENTS**

Certified Social Worker in New York City schools, [bilingual + Spanish] with satisfactory ratings and attendance.

**DUTIES AND RESPONSIBILITIES**

Because roles in small schools are varied and complex, serious consideration will be given to applicants who demonstrate in their resume and cover letter experience and/or willingness to commit to the school’s mission and core beliefs and to become involved in these essential aspects:

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| * Participating in regular faculty development, reflective practice, professional organizations, peer coaching and Critical Friends Group work * Counseling students, individually and in groups, regarding discipline, social and emotional development, substance abuse, conflict mediation, and making appropriate referrals * Maintaining regular and open communication with parents * Developing and maintaining partnerships with participating educational institutions, industry partners, and community-based organizations to support school initiatives including job shadowing, internships, and other academic opportunities * Participate in orientations (incoming freshman, college, and work fairs etc), workshops (PTA/at risk students, etc) and other public speaking events * Have an open door policy to the school community * Providing support to teachers to assess and address students’ social and emotional needs * Participating in community outreach events that foster healthy family involvement * Working collaboratively with staff and families to address attendance issues and help improve students’ attendance * Leading school’s Pupil Personnel Team (PPT) and effectively create and implement plans of action for students whom the team identifies as those needing interventions |

**SELECTION CRITERIA**

The successful candidate will demonstrate:

* Willingness to carry out the above duties and responsibilities

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| * Success in forming successful partnerships with community-based organizations and other organizations that offer social and emotional supports to students * Evidence of successful counseling strategies with regard to discipline, social and emotional development, substance abuse, and conflict mediation * Experience collaborating on an interdisciplinary grade level team * Ability to use NYCDOE systems * Ability or willingness to develop Experience with conflict resolution programs including, but not limited to, restorative justice and peer mediation * Clinical experience with addressing contemporary issues that affect youth living in high poverty communities * Evidence of success with students who exhibit academic, social, and/or emotional struggles, **English Language Learners**, students with special needs, and their families * Ability to intervene in crisis situations with verbal de-escalation techniques * Ability to effectively communicate orally and writing with colleagues, parents, students, and the community * Commitment to continuous professional growth (e.g. professional development, formal education, professional literature) |

In addition to the cover letter, resume, and interview, applicants must present three references including, if possible, one from a current supervisor. Other references might include a colleague with whom the applicant has collaborated, and/or a professional organization or staff development representative.

**WORK SCHEDULE & SALARY**

As per Collective Bargaining Agreement