

## Job Description: Principal

**New York City Public Schools** (NYCPS) is seeking self-motivated, visionary school leaders from inside and outside the New York City public school system for multiple principal vacancies.

Led by Chancellor Melissa Aviles-Ramos, NYCPS is committed to accelerating achievement in a system of 1,450+ schools by adopting rigorous curricula for all schools, increasing educational options for students, and holding principals accountable for improving student achievement while giving them strong performance incentives and the authority to make critical instructional decisions.

We invite applications from individuals prepared to improve student learning by:

- Using data to set high learning goals
- Leveraging deep knowledge of curriculum, instruction, and assessment
- Developing staff and sharing school leadership
- Managing resources
- Fostering a culture of excellence through personal leadership

### ELIGIBILITY CRITERIA

Applicants must possess a valid New York State certificate in School Administration/Supervision (SAS), School District Administration (SDA), School Building Leadership (SBL), or the Administrator Certificate. *Please note: We do not accept internship certificates.*

### SELECTION PROCESS

The selection, assignment and appointment of all Principals and Assistant Principals is governed by Chancellor's Regulation C-30 which may be accessed at <https://www.schools.nyc.gov/school-life/policies-for-all/chancellors-regulations>.

### SALARY

See CSA contract at [www.csa-nyc.org](http://www.csa-nyc.org).

### UNION AFFILIATION

Principals and Assistant Principals are covered by the Council of Supervisors and Administrators (CSA). Information regarding members' benefits and union coverage can be obtained by visiting the CSA web site at [www.csa-nyc.org](http://www.csa-nyc.org).

\*\*\*Please note: Within your cover letter, you must answer the question below.

**Question** : In 100-400 words, please explain why you are an excellent candidate to lead this specific school, including any experience or special skills that you will bring as the new leader to enable the school to meet and surpass its goals.

### AN EQUAL OPPORTUNITY EMPLOYER

It is the policy of the Department of Education of the City of New York to provide educational and employment opportunities without regard to race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (sex), military status, prior record of arrest or conviction (except as permitted by law), predisposing genetic characteristics, or status as a victim of domestic violence, sexual offenses and stalking, and to maintain an environment free of harassment on any of the above-noted grounds, including sexual harassment or retaliation. Inquiries regarding compliance with this equal opportunity policy may be directed to: Office of Equal Opportunity, 65 Court Street, Room 1102, Brooklyn, New York 11201, or visit the OEO website at <http://schools.nyc.gov/OEO>