2025-26 Directory Information Notice & Opt Out Form for the National Student Clearinghouse

In accordance with the Family Educational Rights and Privacy Act (FERPA), a federal law, New York City Public Schools (NYCPS) cannot disclose any information that identifies a student without consent. Certain information, however, called "directory information," may be shared without consent. **NYCPS shares directory information with the National Student Clearinghouse (NSC) to learn about its students' postsecondary education. The directory information shared consists of the names and birth dates of students who started 9th grade in 2025-26, in addition to all students who attended NYCPS high schools from 2002-2025.**

The NSC has data on where students go to college and what types of degrees they receive from more than 3,600 colleges and universities. The NSC uses NYCPS directory information fto identify former NYCPS students to give information to NYCPS about where these students went to college, when they went to college, their graduation dates, and what types of degrees they received. NYCPS uses this information to help understand and improve students' college readiness and success.

How to Opt Out of Having Your Student's Information Shared with the National Student Clearinghouse

Unless you opt out, NYCPS will give your student's name, grade level, and birth date to the NSC. If you would like to opt out, please follow the instructions below:

1. Complete this form **no later than Friday, February 13, 2026,** and submit it to the principal of your child's school. If you have more than one child in the NYCPS school system, you must submit a form for each student.

2. Students age 18 or older who do not want to have their information released must complete and sign the form themselves.

3. If you submit this form, this information will not be released unless you cancel your opt-out. If you want to cancel an opt-out, you must write to the principal of your or your child(ren)'s school(s).

Copies of this notice and form are available at your or your child's school and may be accessed online at **https://www.schools.nyc.gov/learning/student-journey/college-and-career-planning/national-student-clearinghouse-notice-and-opt-out-form**. Please contact the school if you have any questions about this form.

*Please complete and sign here **only if you want to opt out** of release of information to the National Student Clearinghouse:*

- ☐ I am the student listed below and am age 18 or over. I do NOT want my name, grade level and birth date released to the National Student Clearinghouse.
- ☐ I am the parent/guardian of the student listed below, who is under age 18. I do NOT want my child's name, grade level and birth date released to the National Student Clearinghouse.

Parent/guardian signature if student is under age 18: _____

Student signature if student is age 18 or older: _____

Enter student information below:			
Student Name:	**OSIS #:**	**Grade:**	**Date of Birth (MM/DD/YYYY):**
Parent/Guardian Name:	**Name of School (and Borough):**		