# **Privacy Rights 101**

**New York City Public Schools (NYCPS)** takes the confidentiality of information about your child seriously. Student privacy means keeping your student's personal details, academic records, and other sensitive information safe and secure.

As a NYCPS parent or guardian, you have important rights that help protect your child's personal and educational information.

#### These are your nine most important privacy rights:



#### **Right to Access**

You can review your child's education records, such as their grades, attendance, disciplinary reports, and Individualized Education Program (IEP).



#### **Right to Amend Records**

If you believe that information in your child's education record is inaccurate or violates their privacy, you can ask to have it corrected.



#### **Right to Non-Disclosure**

NYCPS needs your written consent before sharing your child's information. There are some exceptions, such as directory information and in health & safety emergencies.



### Right to Information Security

Your child's information is protected when it's being sent and stored.



### Right to Not Have Your Data Sold

Your child's information cannot be sold or used for commercial, marketing, or advertising purposes.



### Right to be Notified of Data Breaches

NYCPS will notify you if your child's information is exposed in a data breach or shared with someone who is not authorized to receive it.



### Right to Know About Student Surveys

You have the right to choose whether your child participates in surveys and exams that concern sensitive topics.



## Right to Be Notified of Your Rights

At the start of each school year, you will be notified of your privacy rights under federal, state, and local laws and regulations.



#### **Right to File Complaints**

You can file a complaint about a possible misuse of your child's data with NYCPS, the NYS Education Department, or the US Department of Education.

For more information, visit: schools.nyc.gov/StudentPrivacy

