



Federal Parent/Guardian Student Ethnic and Race Identification

Dear Parent or Guardian,

Federal law requires New York City Public Schools to collect and record the ethnic identity and race of public school students. This information must be reported to New York State and is kept secure and private.

We need your help to accomplish this task. Please respond to the ethnicity and race identification questions on the back of this page. The first question gives you a chance to share if your student is of Hispanic, Latino, or Spanish origin. The second question gives you a chance to share your student's race or races. The federal government provides the options that you will choose from. Please respond to both questions.

We understand the sensitive nature of this process. The options may not represent a perfect or complete portrayal of your family's own ethnic or race identification. We encourage you to select the options using your best judgment. If you choose not to answer, federal guidelines require New York City Public Schools staff to respond on your behalf.

Students may not be refused admission to a public school because of race, color, creed, national origin, gender, gender identity, pregnancy, immigration/citizenship status, disability, sexual orientation, religion, or ethnicity.¹

Thank you for your cooperation.

Directions for parents and guardians:

Please complete the form on the other side of this page and return it to your student's school.

Directions for school staff:

File the completed form in the student's cumulative folder as confidential information.

Confidentiality Procedures and Regulations: the [Family Educational Rights and Privacy Act \(FERPA\)](#) and [Regulations of the Chancellor A-820](#) prohibit unauthorized access to student records and unauthorized release of any student record information identifiable by either student name or student identification number.

¹ Race may be considered as a factor in school enrollment only where required by court order; gender is a factor only in single-gender schools.

SCHOOL STAFF: PLEASE COMPLETE THIS SECTION

Student Name: _____

Date of birth: _____

Name of School: _____

DBN: _____

Grade Level: _____

Official Class: _____

NYC Student ID Number: _____

PARENT OR GUARDIAN: PLEASE COMPLETE THIS SECTION

Please answer **both** questions 1 and 2. Please read them before you respond.

For question 1, mark the box that best describes your child.

1. Is the student Hispanic, Latino, or of Spanish origin? Hispanic, Latino, or of Spanish origin means a person of Cuban, Dominican, Mexican, Puerto Rican, Central or South America, or other Spanish culture or origin, regardless of race.

- YES, Hispanic**
- NO, not Hispanic**

For question 2, mark **all** boxes that apply to your child.

2. Select one or more races from the following five racial groups.

- AMERICAN INDIAN OR ALASKAN NATIVE:** A person having origins in any of the original peoples of North America and South America (including Central America). (ATS Code: B)
- ASIAN:** A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian Sub-Continent including for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. (ATS Code: C)
- NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER:** A person having origins in any of the original peoples of Hawaii, Guam, or other Pacific Islands. (ATS Code: D)
- BLACK:** A person having origins in any of the Black racial groups of Africa. (ATS Code: E)
- WHITE:** A person having origins in any of the original peoples of Europe, North Africa, or the Middle East. (ATS Code: F)

Signature of Parent/Guardian/Other/School Staff Observer

Date

Relationship to student:

- Parent
- Guardian
- Other (specify): _____
- School staff observer (name): _____