



Parental Notice of Intent Guidance for the 2026-2027 School Year

Dear Families,

If you are placing your child in a nonpublic elementary or secondary school or intend to homeschool your child for the 2026–27 school year and would like your child to receive special education services while enrolled in a nonpublic school or homeschool, you must submit a written request for those services (Notice of Intent) to the Committee on Special Education (“CSE”) where your nonpublic school is located (District of Location). The CSE will develop an Individualized Education Services Plan (IESP) if your child is deemed eligible for services.

For nonpublic schools located in New York City, the Notice of Intent must be emailed, mailed, or hand-delivered to your CSE and received no later than **June 1, 2026**. Please use the Geographic Online Address Translator (GOAT) linked further below to help identify your CSE. New York City Public Schools is committed to ensuring you have all the information you need to plan for the upcoming school year and have provided these details below.

If you need assistance, do not hesitate to contact your local CSE whose information is located at schools.nyc.gov/cse. We are here to support you!

Nonpublic (Private/Religious) School Students with Disabilities

New York City Public Schools (NYCPS) has special education responsibilities for students placed by their parents in private or religious schools in New York City at the family’s own expense (“parentally placed”), including the obligation to identify, locate, and evaluate them. This obligation extends to students residing in New York State outside New York City, as well as students residing outside New York State, who have been placed by their parents in private or religious schools in New York City at their own expense.

Homeschooled Students with Disabilities

Under New York Education Law Section 3602-c, homeschooled students with disabilities are identified as nonpublic school students. Homeschooled students with disabilities are treated the same way as parentally placed private school students with disabilities under the Individuals with Disabilities Education Act. For homeschooled students with disabilities, New York City Public Schools will determine the location where special education services will be available, which could include the student’s local (community) school.

Families who intend to homeschool their children for the 2026–27 school year should be aware of the following deadlines. While the deadline to notify NYCPS of your intent to homeschool is July 1, 2026, your request for special education services must be received by **June 1, 2026**.

- ☐ **June 1, 2026** – Date by which NYCPS must receive your request for special education services for your child(ren) who will be homeschooled.
- ☐ **July 1, 2026** – Date by which returning homeschooling families must submit their annual Letter of Intent for each child to be homeschooled. Parents who decide to begin homeschooling (or who establish residence in the school district) after the start of the school year must submit a Letter of Intent to home school within 14 days following the start of home schooling.

In addition, to be eligible for special education services, a homeschooled student must have an Individualized Home Instruction Plan (IHIP) that complies with Part 100.10 of the Regulations of the Commissioner of Education. For returning homeschoolers, IHIPs are due by **August 15, 2026**. For new homeschoolers, IHIPs are due within **28 days** after the Letter of Intent is submitted.

For more information about homeschooling your child(ren), please visit schools.nyc.gov/homeschooling

Requirements for the Parental Notice of Intent

The Parental Notice of Intent (PNI) requesting special education services must be received by the Committee on Special Education (CSE) on or before **June 1, 2026**, with the required elements listed below.

- ☐ The Notice of Intent must be submitted by the student's parent or guardian, or by an attorney representing the family. If submitted by an attorney on the family's behalf, the notice must also include a confidentiality release for the 2026–27 school year, signed by the parent with a pen-and-ink signature. Please note that representation in a due process proceeding or other proceeding concerning a prior school year cannot replace the required confidentiality release for the 2026–27 school year. **A Notice of Intent from a third party other than an attorney will not be accepted, with or without a confidentiality release.**
- ☐ The Notice of Intent must include:
 - ☐ First and Last Name of Student
 - ☐ NYCID of Student (if known)
 - ☐ Date of Birth
 - ☐ Home address
 - ☐ Parent Name
 - ☐ Parent phone number
 - ☐ Parent email address
 - ☐ Grade the student will enter for the 2026–27 school year
 - ☐ Name of the school the student will attend for the 2026–27 school year
 - ☐ Address of the school the student will attend for the 2026–27 school year

For your convenience, NYCPS has created a Parental Notice of Intent (PNI) template that you may use. The template is available at schools.nyc.gov/cse under the question *If I have placed my child in a New York City non-public school, what do I have to do for my child to receive special education services for next school year?*

- ☐ When submitted by email, unless submitted by an attorney representing the family, the Notice of Intent will be accepted only when sent from the parent/guardian directly, using the email address the parent/guardian has on file with NYCPS.
- ☐ Unless submitted by email directly from the email address the parent/guardian has on file with NYCPS or submitted by an attorney as noted above, a Notice of Intent must be signed by parent/guardian using a pen-and-ink signature or an E-signature. E-Signatures will only be accepted using DocuSign when the email with the DocuSign signature comes directly from the family. Please note that a signed confidentiality release authorizing an attorney to act on behalf of a family must also contain a pen-and-ink signature.
- ☐ When the Notice of Intent is emailed, the subject of the email to the CSE should be "Notice of Intent 2026–27 SY".

The CSE will confirm in writing that the PNI has been accepted or will provide technical assistance to a family or their representing attorney to submit a PNI that meets the above requirements.

Information for Parentally Placed Students Initially Referred for Special Education Evaluation After June 1

- ☐ Parents of students who are first identified for evaluation between June 1, 2025, and April 1, 2026, must request services within 30 days of that initial identification. The notice requirements above apply. Any request that is received on or after April 1 of the current school year shall be deemed a timely request for services for the following school year.
- ☐ For students who are first identified as having a disability between April 1, 2026, and June 1, 2026, requests for services must be received by June 1, 2026, for the 2026–27 school year. The notice requirements above apply.

Identifying the District of my Child's Homeschool/Nonpublic School

To determine which CSE must receive your Parental Notice of Intent, please visit the [New York City Geographic Online Address Translator \(GOAT\)](#). On the left side of the page under ADDRESS FUNCTIONS, Click FUNCTION 1B, type in your nonpublic school or homeschooling address, and then scroll down to "City Service information" where you will see "School District". Please visit the *Identifying my Committee on Special Education* section at www.schools.nyc.gov/cse to locate your CSE by school district along with the CSE's contact information.

Identifying my Committee on Special Education (District of Location)

Contact information for the CSEs, including the school districts under each CSE, are included below. Sending the Notice of Intent to multiple CSEs or to the CSE not affiliated with your private school may result in delays with the processing of your Parental Notice of Intent.

☐ CSE 1 (Districts 7, 9, 10) Email: CSE1PNI@schools.nyc.gov Address: 1 Fordham Plaza, 7th Floor Bronx, New York 10458 ☐ CSE 2 (Districts 8, 11, 12) Email: CSE2PNI@schools.nyc.gov Address: 3450 E. Tremont Avenue, 2nd Fl. Bronx, New York 10465 ☐ CSE 3 (Districts 25, 26, 28, 29) Email: CSE3PNI@schools.nyc.gov Address for Districts 25 & 26 30-48 Linden Place Flushing, New York 11354 Address for Districts 28 & 29 90-27 Sutphin Boulevard Jamaica, New York 11435 ☐ CSE 4 (Districts 24, 27, 30) Email: CSE4PNI@schools.nyc.gov Address for Districts 24 & 30 28-11 Queens Plaza North, 5th Floor Long Island City, New York 11101 Address for District 27 82-01 Rockaway Boulevard. 2nd Floor Ozone Park, New York 11416	☐ CSE 5 (Districts 19, 23, 32) Email: CSE5PNI@schools.nyc.gov Address: 1665 St. Marks Avenue Brooklyn, New York 11233 ☐ CSE 6 (Districts 17, 18, 22) Email: CSE6PNI@schools.nyc.gov Address: 5619 Flatlands Avenue Brooklyn, New York 11234 ☐ CSE 7 (Districts 20, 21) Email: CSE7PNI@schools.nyc.gov Address: 415 89th Street Brooklyn, New York 11209 ☐ CSE 8 (Districts 13, 14, 15, 16) Email: CSE8PNI@schools.nyc.gov Address: 131 Livingston Street, 4th Floor Brooklyn, New York 11201 ☐ CSE 9 (Districts 1, 2, 4) Email: CSE9PNI@schools.nyc.gov Address: 333 7th Avenue, 4th Floor New York, New York 10001 ☐ CSE 10 (Districts 3, 5, 6) Email: CSE10PNI@schools.nyc.gov Address: 388 West 125th Street New York, New York 10027 ☐ CSE 11 (District 31) Email: CSE11PNI@schools.nyc.gov Address: 715 Ocean Terrace, Building A Staten Island, New York 10301
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Placements other than a Nonpublic Elementary or Secondary School

Please note that special education services arranged by NYCPS are only available to students homeschooled or enrolled in nonpublic elementary and secondary schools at their family's expense. Students attending a preschool program, a public school, or a charter school are ineligible for special education services pursuant to an IESP.

Late filings for the 2026–27 School Year

The June 1, 2026 deadline for NYCPS to receive your Notice of Intent will be strictly enforced for the 2026–27 school year. If your Notice of Intent is not received by June 1, 2026, your child will not be eligible to receive special education services from New York City Public Schools for the 2026-27 school year.