



NEW YORK CITY PUBLIC SCHOOLS  
DIVISION OF HUMAN RESOURCES  
65 COURT STREET  
BROOKLYN, NY 11201

Posted: 08/25/2025  
Deadline: 9/5/2025

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**SY2025-2026 VACANCY CIRCULAR**

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## POSITION:

The Supervising Physical Therapist supervises, directs and evaluates the performance of therapists engaged in the provision of both school-age and preschool physical therapy services (including itinerant providers assigned to non-public school pre-K locations) working within the New York City Department of Education.

Supervising Therapists visit schools to supervise the delivery of Physical Therapy Services, as appropriate; observe students; review student records; and make therapeutic recommendations to ensure the appropriate delivery of services in school. This position will supervise Physical Therapy (PT) services for pre-K students across multiple boroughs, and for school-age students within assigned districts.

Reports to: Division of Inclusive and Accessible Learning (DIAL)  
Direct Reports: Physical Therapists

## LOCATION:

Teacher of Speech-Inclusive Preschool Special Education Program. Assignments include provision of service to primarily to preschool students. Assignments serving other preschool and school age students as needed and may be itinerant contingent upon mandates in contiguous districts, but in all cases, one borough only.

Assignment subject to change, within the same borough, dependent on caseload and student enrollment. Positions are available in Manhattan, Bronx, Queens, Brooklyn, and Staten Island. The positions report to The Office of Related Services, with a designated Supervisor of Speech Improvement, and are assigned primarily to NYCPS Pre K Center(s) and Pre-K-Classes housed in NYCPS Schools.

## ELIGIBILITY REQUIREMENTS:

A valid New York State certificate and license to practice Physical Therapy.

## SELECTION CRITERIA:

Preferred qualifications:

- Three (3) years of experience as a Senior Physical Therapist, including at least one (1) year in an educational setting.
- Direct clinical experience with NYCPS early childhood or Pre-K populations.
- Strong understanding of child development and early intervention strategies.
- Strong interpersonal and communication skills for working with families, educators, and multidisciplinary teams
- Experience working within public or private school systems, or early childhood education settings

## DUTIES/RESPONSIBILITIES:

- Coordinates and oversees the provision of Pre-K and school-aged physical therapy services in assigned district(s) and boroughs.
- Provides clinical guidance to NYCPS, contract agencies and independent Physical Therapists regarding pre-K and school-age best practices.
- Responds to requests from families/advocates to ensure that physical therapy services are provided in accordance with student IEPs in the most inclusive environment.
- Collaborates with district-based Physical Therapy supervisors and field personnel (and CPSEs) to ensure timely delivery of service to all pre-K students.

- Provides site assignments and orientation sessions to new therapists and assists in the establishment of student caseloads.
- Conducts demonstration sessions and coordinates workshops for Physical Therapists, as appropriate. Initiates and implements in-service and staff development programs to facilitate staff's professional growth.
- Participates in multidisciplinary conferences, parent meetings and Impartial Hearings as necessary.
- Prepares and maintains compliance reports regarding provision of physical therapy services.
- Develops and presents professional development sessions for various audiences – e.g., parents, advocates, principals, Pre-K program staff, PT providers.
- Conducts informal observations of staff.
- Collaborates with school administrators to support Physical Therapists at the school level.
- Provides administrative support for assigned Pre-K itinerant providers.
- Assists school administrators in the supervision of Physical Therapists, including the areas of time management and compliance with all mandates utilizing NYCPS systems and reporting tools.
- Participates in school IEP Team and CPSE team meetings, as necessary.
- Reviews caseloads of providers in assigned schools/programs to:
  - Ensure provider caseloads/workloads are maximized
  - Ensure services are recommended according to guidelines in SOPM and services are supportive to students' needs
- Supports consultation with CPSEs/field personnel regarding assessment approvals and Kindergarten IEP consultations.

### WORK SCHEDULE:

- As per Collective Bargaining Agreement during the 2025-2026 school year; additional hours to be determined.

### SALARY:

As per Collective Bargaining Agreement.

### APPLICATION INSTRUCTIONS:

Please include a resume and cover letter with your application:

<https://nyc.teacherssupportnetwork.com/Home.do?CareerPath=PPS>

**If you have any questions about this activity, please contact:** [Specialeducation@schools.nyc.gov](mailto:Specialeducation@schools.nyc.gov)

## AN EQUAL OPPORTUNITY EMPLOYER M/F/D

It is the policy of the New York City Department of Education (DOE) to provide equal employment opportunities in accordance with applicable laws and regulations and without regard to actual or perceived race, color, religion, creed, ethnicity, national origin, alienage, citizenship status, age, marital status, partnership status, disability, sexual orientation, gender (including actual or perceived gender identity, gender expression, pregnancy/conditions related to pregnancy or childbirth), military status, unemployment status, prior record of arrest or conviction, caregiver status, consumer credit history, predisposing genetic characteristics, salary history, sexual and reproductive health decisions, or status as a victim of domestic violence, sexual offenses, or stalking, and to maintain an environment free of harassment on any of the above protected classifications, including sexual harassment and retaliation. For more information, please refer to the DOE Non-Discrimination Policy:

<https://www.schools.nyc.gov/about-us/policies/non-discrimination-policy>

**APPROVED BY:**

*Peter Janniello, Ph. D.*

Executive Director, HR School Support, Division of Human Resources